

## Procedure for Obtaining a Special Marriage Licence

This procedure begins at the Ministry of Legal Affairs on Queen Elizabeth Highway.

- 1) Both Parties must take both passports along with a copy of his/her/their divorce papers if there has been any previous marriages.
- 2) An interview will be conducted with the Marriage Coordinator. After a successful completion of this interview, the Special Licence will be issued. This type of licence is issued to individuals who are non-residents (persons not residing within Antigua and Barbuda for at least 15 days). The cost for this type of licence is EC\$405.00 (US\$150.00).
- 3) Once you have possession of this licence, you must visit the Registrar General's office which is located within very close proximity. The Registrar General's office number is 268-462-0609.
- 4) The cost for registering this licence at the Court House is EC\$100.00(US\$40.00.)
- 5) The cost for obtaining the official marriage certificate is EC\$25.00 (US\$10.00). If the wedding is performed outside the Court House, there is a Marriage Officer fee of EC\$270.00 (US\$100.00).

## Legal Requirements For a Marriage Licence:

### Special Licence

ID's Accepted:	Passport
Licence Fee:	\$150.00US= \$405.00 EC
Registration Fee:	\$40.00US= \$100.00EC
Marriage Officer:	<u>\$100.00US= \$270.00EC</u> \$290.00US=\$775.00

Licence expires within three (3) months.

You MUST know your DATE, TIME and VENUE

Two (2) Witnesses must be present

If you have been married before please bring your Divorce Papers. If your spouse died please bring your Death Certificate.

Parties must bring the following documentation:

-Valid Passports as proof as citizenship

-Original divorce decree or, in the case of a widow or widower, the original marriage and death certificate

-If there has been a name change, provide affidavits in cases where you are known by another name/  
Documentation verifying your identity

-Both parties must be over 18. If under 18 written authorization from parents or guardians is required.

NB: All documents presented should be original or certified original by the issuing departments or offices